

**RJ TAIT PARENT ADVISORY COUNCIL MEETING MINUTES**  
**February 23, 2026**

**1. Call to Order - 6:39 pm**

**2. Adopt Agenda**

First: Tina Thottingal

Second: Naomi

**3. Adopt January 19, 2026 and December 8th, 2025 Minutes**

First: Tina Thottingal

Second: Hart MacKinnon

**4. Administrator's report and questions**

- Condolences go out to all of those affected by the tragedy in Tumbler Ridge. This hit really close to home for all of us and we have resources in place if and when needed. On our school website, the district shared a resource for families that provides practical strategies to support children through stressful circumstances. The document is available here: [https://sd38.bc.ca/sites/default/files/2023-10/strategies\\_for\\_parents.pdf](https://sd38.bc.ca/sites/default/files/2023-10/strategies_for_parents.pdf)
- Happy Lunar New Year, Ramadan, Valentine's Day, Groundhog Day, 100 Days of School, Family Day, Pink Shirt Day, the Olympics and more! February is a busy month and is also Black History Month. There are so many learning opportunities at school, home and in the community.
- Learning Updates/Parent Conferences – thank you for taking the time to meet with teachers/students this past week.
- Grade 7-8 Course Planning for High School, Basketball Jamboree at Cambie on March 11 and the Grade 7 Leadership conference on May 21st
- Welcome to Kindergarten planning is underway – we will have our event on Monday, May 11 th from 1:00-2:30. It would be wonderful if a PAC member is there or if you have any information/pamphlets you'd like to add to our WTK bag. This year the district has produced their own book to include in the canvas bag along with a water bottle sticker, information sheets, etc.
- Universal Hot Lunch Program – we will pilot this once a month from April – June. It is already set up in Munch a Lunch under a separate account. Several schools have already participated and it is going well.
- Wall-mounted projectors for classrooms – approximately \$3000 each for the projector/electrical/installation. We will try to purchase three this year with our school funds. Is this something the PAC would like to help fundraise for next year? If so, how many? This would help with our planning/budget.
- Saleema Noon Body Science - \$1585 for an evening Parent Zoom Meeting and then 1-1/2 days of age-appropriate instruction with students at school.
- Elementary District Track and Field Meets – new format this year – more information to

come. Challenge by choice, inclusive, focus on participation and fun, opportunities for recreational and competitive groups for running, throwing and jumping events.

- Safety in Schools – Information for parents on our school’s website to help understand procedures in place at school. We encourage everyone to opt-in to the School Messenger text system so that you will receive important messages in the event of an emergency or school closure due to weather, etc.
- Thank you again for contributing your time, ideas and energy to help our students, staff and community have a great year of learning together.
  
- Q: Any fallout from provincial budget  
A: already tight this year due to some discretionary funding being reduced and lower student enrollment than anticipated which reduced funding anticipated to be available for the district.

## 5. Financials:

### Account Updates

- PAC General Account balance: \$24,968.93
  - \$2707.35 Outstanding Munchalunch costs
- Gaming Account balance: \$2221.75

### Budget Discussion

- Fundraising results have had lower than anticipated results and may require the PAC to scale back what it may be able to contribute to for the remaining school year.
  - Field Trip Allotment - \$4820. Based on 241 students x \$20
    - Previous years budgeted \$15/student.
    - Based on current account forecast: Recommending June Bus Fee to be a part of the field trip allotment. Works out to be \$5/student.
    - Remaining amount of \$15/student still available.
- Will defer decision on second teacher allotment and fit and fun day pizza expenses to term 3 meeting.
- The following motions were passed:

Motion 1: Pay for June bus fee of \$977.50 from gaming account

First: Naomi Inouye

Second: Andrea Thamboo

Motion 2: Conditional approval of Munchalunch renewal fee of \$350 for 26/27 school year from general account

First: John Schmidt

Second: Naomi Inouye

Motion 3: Provide \$500 from general account for 25/26 Book Draw

First: John Schmidt

Second: Alina Nguyen-Law

Motion 4: Provide \$500 from general account for Cambie scholarship

First: Alina Nguyen-Law

Second: Naomi Inouye

## **6. Fundraising and Events**

### Hot Lunch Update

- Approximate fundraising amounts
  - Revenue: \$12,302.58 (\$12,740)
  - Cost: \$9808.53 (\$9809)
  - Profit: \$2494.05 (\$2931)
- Total of 10 Hot Lunch dates
- Have started labelling lunches when they come in to ensure the students receive what they ordered
- Feedback for Just Poke & Shawarma2go positive despite some last minute delivery issues with one vendor
- Term 3 outlook:
  - Mon March 9: open Munchalunch ordering
  - Mar 30 & Apr 1: reminder emails sent out
  - Wed Apr 1: close Munchalunch ordering
  - Tues Apr 7: first Hot Lunch
  - Six vendors this term
  - White Spot, Pizza Hut, Sushi Lovers, Subway, Shawarma2go, Just Poke
  - 12 total Hot Lunch dates in Term 3 (2 per vendor)

### Movie Night Recap and Samosa Fundraiser Recap

#### Movie:

- 66 Presale + 25 Door Tickets
- Less interest than previous events
- Profit: \$535.05
- Pre-sales Tickets and Pizza Munchalunch \$174.31 (\$16.73 stripe fee)
- Concession/At the Door- \$365.73
- Notes:
  - Limited parent volunteers outside of core PAC executive, equal number of students volunteered. We could not have run the event smoothly without them.
  - Need to have microphone for the event for clear communication to guests.
  - Although a successful event, PAC would feel more confident having Tait staff onsite to help encourage positive student and parent behaviour.
  - Limited parent interaction at the PAC Chat table.

#### Samosa Fundraiser Results:

- Total 62 boxes
- \$178- \$57.93 munchalunch stripe fee = \$120.04
- Significantly less interest than in past years overall.
- 2025 we raised \$545 (90 boxes) and 2024 \$795 (109 boxes)
- We did not get discount based on amount ordered. Considered a single/small order and not bulk because they were boxed.
- Veggie \$1.05/samosa (\$21); Chicken \$1.30 (\$26); Beef - \$1.40 (\$28)

#### Summer Event Format Discussion

- Discussion on BBQ like previous years or food trucks
- Principle discussing with district and awaiting more info but trucks will be unable to park on the grass, limiting parking spaces available for families.
- PAC exec will continue exploring options

#### 7. Q & A

- N/A

#### 8. Adjourn Meeting

- 8:13PM

## **ANNEX A - ATTENDEES**

Karen Lin, Principal  
Ava Zhou, PAC President  
Alina Nguyen-Law, Treasurer  
Naomi Inouye, Hot Lunch Coordinator  
John Schmidt, Hot Lunch Coordinator  
Hart MacKinnon, Secretary

Tina Thottingal  
Andrea Thamboo  
Courtney Leong

Regrets

Kirsten Poulsen, Vice Chair